



Why CARE: Our mission is to strengthen resiliency in people and their communities through prevention, education, and services that improve the quality of life. To learn more about CARE's programs and services, and employment opportunities, please visit our website www.careofsem.com.

As a premier employer of choice, our goal is to not only provide Recovery Oriented Systems of Care, but to also be a Recovery Oriented Employer that values lived experiences. We are committed to fostering, cultivating and preserving a culture of diversity and inclusion. CARE of Southeastern Michigan offers an exciting and innovative environment with dedicated, caring, and good natured professionals focused on creating healthier lives and communities for the individuals and families in which they serve. We welcome & encourage those from diverse communities, including those with bilingual proficiency to join our dynamic team.

Employment Perks:

- Work Life Balance
- 37.50 Hour Work Week
- Relaxed Dress Code
- 10 Paid Annual Holidays
- Competitive Benefits
- Flexible Work Hours (approval required)
- We Value Lived Experience: Special Consideration During The Application Process

Public Information Specialist

(hourly pay rate \$16.50 - \$16.83)

CARE's Prevention Team has an immediate opening for a Public Information Specialist. Our prevention program's utilize evidence-based strategies designed to keep individuals, families and communities healthy and free from the problems related to alcohol or other drug use, mental health disorders, parent/child conflict, abuse or neglect, exposure to or experience of violence in the home and community. In addition, we provide assistance to community coalitions to help enhance wellness and promote awareness. Some duties include:

Education:

- A Bachelor's degree in social work, sociology, psychology, family ecology, consumer/community services, family studies, family and/or child development, guidance/school counseling, counseling psychology or related field.
- Active status with licensure required by that governing body (LBSW, LLBSW, LPC, LLP, etc.)
- Certification as a Prevention Consultant, Prevention Specialist (CPC-R or CPS) or
 - **Can take place at time of hire:** Must have a registered development plan with the Michigan Certification Board for Addiction Professionals (MCBAP). The process involves participating in continuing education, and taking an exam. There is a 2 year time period to complete this process. For information please visit www.mcbap.com.

Duties and Responsibilities:

- Facilitate educational classes/groups related to programming, including agency summer camp(s) as needed.
- Provide presentations on general substance use issues and CARE of SEM's services as needed.
- Provide support to the Program Supervisor, and other staff as needed with community based programs.
- Market substance use presentations to schools, community and faith-based organizations located in communities served by CARE of SEM.
- Disseminate substance use information at health/public fairs, school open houses & other community events.
- Attends assigned meetings as required.
- Demonstrates full comprehension of management by objective (MBO) plan & meets quality programmatic standards.
- Completes activities associated with assigned MBO hours in a timely fashion and complete total assigned MBO hours.
- Ensures assigned paperwork is completed and maintained in accordance with funding source standards.
- Ability to adjust hours of work based on the community needs, including some evening and weekends.
- Knowledgeable of national and local substance use and prevention statistics and demonstrates the ability to apply current trends to service delivery.